



DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

ANJUMAN POLYTECHNIC, HUBBALLI-580024

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No: APH/AICTE/2022-23/

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OFFICE ORDER

SUB: Grievances Redressal Committee

Anjuman Polytechnic, Hubballi hereby constitutes a standing committee to be known as Grievances Redressal Committee comprising of the following members.

College website URL: www.anjumanpolytechnichubli.edu.in

SL.NO	NAME OF STAFF	DESIGNATION	CHAIRMAN/MEMBER
01	Mr. Mohammad Saleem Patel	PRINCIPAL	CHAIRMAN
02	Mr. Salman Mansoor khan	Vice-Principal	Member
03	Mr. Mohammed Ali Menasagi	Office Suptd	Member
04	Mr. Mohammad Quaiser	HOD/Civil	Member
05	Miss. Faseeya Banu J	HOD/CSE	Member
06	Mr. Sayed Furqan	HOD/ECE	Member
07	Mr. Masood Sudarji	HOD/EEE	Member
08	Mr. Shafiulla Khan. K	HOD/Mech	Member
09	Mrs. Shaheen Dandoti	HOD/Science	Member

Copy to: All the committee members for the needful action.


PRINCIPAL
ANJUMAN POLYTECHNIC
HUBLI.

Roles And Responsibilities of the Grievance Redressal Committee:

The Ministry of Human Resource Development (MHRD, Government of India) has emphasized that there is a need of structured mechanism for online registration as well as disposal of the **Grievances of students/Faculty/Stakeholders** in every institutions approved by AICTE.

The following outcomes are desired to be fulfilled :

1. Each AICTE approved technical institutions should be able to receive and dispose of the Grievances online.
2. Each of these institutions should have a notice board/flex board fixed near the Office of its head, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, names, contact nos. and email Ids of members of the Grievance Committee, to ensure publicity/awareness of the establishment of Grievance Redressal Mechanism/Students Grievances Portal .This would help speedy Redressal of Grievances and obviate/reduce the urge to lodge the grievance on pg.portal of DARPG.
3. An online monthly Status Report regarding the number of grievances received, disposed off and pending as on the last day of previous month should be informed to AICTE via the link Grievance (aicte-india.org).
4. Non-registration of grievances on the Website of institution resulting in more number of grievances being registered on the portal of Central government which would be an indication that the Grievance Redress Mechanism of the respective Institutions/Organization is not working properly to the satisfaction of petitioners.
5. The performance of the grievance Redress Mechanism at the point of arising of the Grievance, i.e. Institutions may be taken into account by the Accreditation Agencies.
6. The Council shall take into account the performance of the grievance Redress mechanism at the point of origin of the grievance, i.e. Institution at the time of renewal of their permission/approval every year.


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